



AGENDA



A.Call to Order Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerks Office and interested persons should contact the Town Clerks Office for further information.

The meeting was called to order at 7:02PM. The Pledge of Allegiance was led by Mayor Taylor. Roll was called, all members present save Councilor Wallace, who arrived at 7:25PM. The invocation was offered by Booker Myles.

Roll Call.

Present: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace*, Walt Welsch.

*Mr. Wallace arrived at 7:25PM

B.Call to the Public Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

There were no public comments offered.

C.Consent Agenda Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the Town Council Regular Meeting and executive session held on June 28, 2018.

C.2 Consider approval of the Payment Approval Report in the amount of \$287,243.19

▶ **Motion:** , **Action:** Open for Discussion and/or Action, **Moved by** Ken Taylor, **Seconded by** Cynthia Butterworth.

▶ **Motion:** Items C.1 and C.2, **Action:** Approve, **Moved by** Ken Taylor, **Seconded by** Donna Johnson.

▶ **Vote:** Motion carried by unanimous roll call vote (**summary:** Aye = 6).

Aye: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Walt Welsch.

Absent: Johann Wallace.

D. Unfinished Business before the Council ***Mayor**

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business before the Council Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council

Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Manager Williams]: Council Decision Request to direct staff to begin the process of pursuing funding through ADOT for the Huachuca City Transit Program and establish an appropriate bus fare schedule.

▶ **Motion: , Action: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Christy Hirshberg.**

Vote: Motion passed (summary: Aye = 5, Nay = 1, Abstain = 0).

Aye: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg.

Nay: Walt Welsch.

Absent: Johann Wallace.

E.2 Discussion and/or Action [Clerk Saenz]: Second Reading and Adoption of Ordinance 2018-15, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE, TITLE 2 "ADMINISTRATION AND PERSONNEL," CHAPTER 2.40 "MAGISTRATE," SECTION 2.40.050 "COURT FEES, TO REMOVE THE FEE SCHEDULE FROM THE TOWN CODE AND ALLOW THE TOWN COUNCIL TO ESTABLISH FEES FOR THE COURT BY ADOPTING RESOLUTIONS.

▶ **Motion: , Action: Open for Discussion and/or Action, Moved by Ken Taylor, Seconded by Joy Banks.**

Vote: Motion passed (summary: Aye = 6, Nay = 0, Abstain = 1).

Aye: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Walt Welsch.

Abstain: Johann Wallace.

E.3 Discussion and/or Action [Manager Williams]: Second Reading and Adoption of Ordinance 2018-17, AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE, TITLE 2 "ADMINISTRATION AND PERSONNEL," CHAPTER 2.20 "COUNCIL PROCEDURE," SECTION 2.20.010 "REGULAR MEETINGS," TO ALLOW THE MAYOR AND COUNCIL TO CANCEL OR RESCHEDULE REGULAR MEETINGS DUE TO HOLIDAYS AND OTHER SPECIAL EVENTS.

▶ **Motion: , Action: Approve, Moved by Ken Taylor, Seconded by Donna Johnson.**
Motion passed unanimously.

E.4 Discussion and/or Action [Manager Williams]: Second Reading and Adoption of Ordinance 2018-11, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING THE TOWN CODE, TITLE 8 "HEALTH AND SAFETY," CHAPTER

8.10 "PREPARATION OF REFUSE FOR COLLECTION," SECTIONS 8.10.010 "PREPERATION OF REFUSE," 8.10.020 "LOCATION FOR PICK-UP," 8.10.050 "ALTERNATIVE DISPOSAL OF REFUSE" AND 8.10.090 "DUMPING REFUSE" TO IMPROVE THE HEALTH AND WELFARE OF THE TOWN, TO IMPROVE THE TOWNS TRASH COLLECTION EFFORTS AND TO ALLOW FOR THE POSSIBILITY OF ENGAGING A PRIVATE ENTERPRISE TO PROVIDE TRASH COLLECTION SERVICE.

▶ **Motion:** Adoption of 2018-11, **Action:** Approve, **Moved by** Ken Taylor, **Seconded by** Donna Johnson.

Vote: Motion passed (summary: Aye = 6, Nay = 0, Abstain = 1).

Aye: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace.

Abstain: Walt Welsch.

E.5 Discussion and/or Action [Mayor Taylor]: Adoption of Resolution 2018-13, A RESOLUTION OF
▶ THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, APPROVING LANDFILL PROPERTY LEASE PAYMENT TO THE TOWN OF HUACHUCA CITY.

Motion: Adoption of Resolution 2018-13, **Action:** Approve, **Moved by** Ken Taylor, **Seconded by** Donna Johnson.

Motion passed unanimously.

E.6 Discussion and/or Action [Councilor Wallace]: AUTHORIZATION TO BEGIN THE PROCESS OF
▶ PROVIDING NOTICE OF THE INTENDED SALE OF THE PROPERTY KNOWN AS "CAMP NACO" TO THE CITY OF BISBEE.

Motion: Authorization of staff to begin the process of providing notice., **Action:** Approve, **Moved by** Ken Taylor, **Seconded by** Donna Johnson.

Vote: Motion passed (summary: Aye = 6, Nay = 1, Abstain = 0).

Aye: Ken Taylor, Donna Johnson, Joy Banks, Christy Hirshberg, Johann Wallace, Walt Welsch.

Nay: Cynthia Butterworth.

E.7 Discussion and/or Action [Mayor Taylor]: Discussion of parking lot plan for access to Town Hall
▶ and closure of rear parking lot to the general public.

Motion: Authorizing staff to begin making changes to the parking and access to Town Hall,

Action: Approve, **Moved by** Ken Taylor, **Seconded by** Donna Johnson.

Motion passed unanimously.

E.8 Discussion and/or Action [Director Harvey]: Review of Towns July 4th Celebration.

Motion: No action required., **Action:** Open for Discussion and/or Action, **Moved by** Ken Taylor, **Seconded by** Donna Johnson.

E.9 Discussion and/or Action [Manager Williams]: Discussion regarding the Towns Animal Shelter, its services and costs of operation, and proposed changes to the Intergovernmental Agreement with Cochise County regarding the Animal Shelter.

▶ **Motion:** Authorization of staff to move forward with negotiations with Cochise County., **Action:** Approve, **Moved by** Ken Taylor, **Seconded by** Walt Welsch.
Motion passed unanimously.

E.10 Discussion and/or Action [Councilor Welsch]: Council Decision Request regarding Councilmember Commission Assignments and areas of responsibility.

▶ **Motion:** No action required. , **Action:** Open for Discussion and/or Action, **Moved by** Walt Welsch, **Seconded by** Donna Johnson.

E.11 Discussion and/or Action [Clerk Fuller]: Acceptance of Andie McDowell's resignation from the Parks and Rec Commission.

▶ **Motion:** Acceptance of Ms. McDowell's resignation, effective September 1., **Action:** Approve, **Moved by** Ken Taylor, **Seconded by** Christy Hirshberg.

Vote: Motion carried by unanimous roll call vote (**summary:** Aye = 6).

Aye: Ken Taylor, Donna Johnson, Joy Banks, Cynthia Butterworth, Christy Hirshberg, Johann Wallace.

Absent: Walt Welsch (excused himself from Council momentarily).

E.12 Discussion and/or Action [Councilor Banks]: Acceptance of John Meisters resignation from the Planning and Zoning Commission.

▶ **Motion:** Acceptance of Mr. Meister's resignation, effective immediately., **Action:** Approve, **Moved by** Joy Banks, **Seconded by** Donna Johnson.
Motion passed unanimously.

E.13 Discussion and/or Action [Mayor Taylor]: Rescheduling of Regular Council Meeting, originally scheduled for August 23, to August 16, due to the Annual League Conference.

▶ **Motion:** accept the date change., **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Ken Taylor.
Motion passed unanimously.

E.14 Discussion and/or Action [Manager Williams]: Authorize staff to declare as surplus the following item(s) to be sold by auction or otherwise disposed of in accordance with Town Policy:

Landfill

- a. Air Compressor
- b. Wood Chipper

Police

- a. 1993 Chevy Pickup

▶ **Motion:** staff to dispose of equipment, **Action:** Approve, **Moved by** Ken Taylor, **Seconded by** Johann Wallace.

Motion passed unanimously.

F. Reports of Current Events by Commission Liaisons and Officers

Mayor

▶ **Motion:** Each Council member reported on their liaison department., **Action:** Free Form, **Moved by** Ken Taylor, **None seconded.**

F.1 Library

Councilor Welsch

F.2 Planning & Zoning

Councilor Banks

F.3 Finance

Councilor Wallace

F.4 Public Safety

Councilor Butterworth

F.5 Parks & Recreation

Councilor Hirshberg

F.6 Public Works & Landfill

Mayor Pro Tem Johnson

F.7 Mayors Report

Mayor Taylor

F.8 Town Managers Report

Manager Williams

F.9 Town Clerks Report

Clerk Fuller

G. Items to be placed on future agendas.

H. Adjournment.

▶ **Motion:** , **Action:** Adjourn, **Moved by** Ken Taylor, **Seconded by** Johann Wallace.

Motion passed unanimously.

Meeting was adjourned at 10:05pm.

Approved by Mayor Taylor on July 26, 2018

Kenneth Taylor, Mayor

Attest: _____

Jennifer A. Fuller, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on July 12, 2018. I further certify that the meeting was duly called and a quorum was present.

Jennifer A. Fuller, Town Clerk